

**THIS ITEM IS FOR INFORMATION ONLY**  
(Please note that "Information Only" reports do not require Equality Impact Assessments, Legal or Finance Comments as no decision is being taken)

**Title of meeting:** Resources Portfolio

**Subject:** Monitoring of the Third Quarter 2016/17 Revenue Cash Limits and Capital Programme

**Date of meeting:** 16<sup>th</sup> March 2017

**Report by:** Director of Finance and Information Services

**Wards affected:** ALL

---

## 1. Requested by

The Cabinet Member for Resources Portfolio.

## 2. Purpose

2.1 To inform the Cabinet Member and Opposition Spokespersons of:

- The forecast revenue expenditure for the year compared with the cash limited budget.
- The forecast capital expenditure against the revised capital programme for the Resources portfolio.

## 3. Information Requested

3.1 Cash Limit 2016/17

	<b>£000's</b>
Net Requirement	22,440
Less;	
Capital Charges	2,786
Net Insurance Costs	118
FRS17	859
Employee Benefit Accruals	468
<b>Controllable Cash Limit 2016/17</b>	<u>18,209</u>

**THIS ITEM IS FOR INFORMATION ONLY**  
**(Please note that "Information Only" reports do not**  
**require Equality Impact Assessments, Legal or**  
**Finance Comments as no decision is being taken)**

3.2 Forecast Outturn 2016/17

	£000's	% of Budget
Controllable Cash Limit 2016/17	18,209	
Total Forecast Controllable Expenditure 2016/17	18,135	99.59%
<b>Variance - (Under)/Overspend</b>	<b>(74)</b>	<b>0.41%</b>

3.3 Appendices

Analysis of this portfolio's variations from the revenue cash limit is attached at Appendix A.

Analysis of the portfolio's capital expenditure for 2016/17 is attached at Appendix B.

**4. Revenue Expenditure**

(Please read in conjunction with the attached Appendix A)

4.2 The provisional forecast outturn for the portfolio compared to the cash limit indicates a net underspend of £74,200.

4.3 Within the portfolio there are services whose budgets are deemed 'windfall' budgets by the City Council. These services are Spinnaker Tower, Rent Allowances, Rent Rebates, Land Charges and District Audit Fees (within Corporate Management). These 'windfall' budgets represent income and expenditure which is demand led and largely out of the control of budget managers. Consequently any under or overspending is absorbed corporately. The overall net underspend excluding windfall items is £56,300 i.e. 0.31%.

4.4 Item 2 HR and Legal - underspend £69,000

Vacant posts have been held, where operationally possible, in anticipation of future efficiency requirements. This has been partially offset by a small under recovery in the internal agency income due to decreased demand for the service.

4.5 Item 6 Financial Services- underspend £69,100

Vacant posts have been held, where operationally possible, in anticipation of future efficiency requirements. A further contributing factor to the underspend has arisen from an increased demand from the Housing service for financial services and recovery of costs from Public Health, which are in turn funded via central government grant arrangements.

**THIS ITEM IS FOR INFORMATION ONLY**  
**(Please note that "Information Only" reports do not**  
**require Equality Impact Assessments, Legal or**  
**Finance Comments as no decision is being taken)**



4.6 Item 10 Landlords Repairs & Maintenance - overspend £178,600

During the period the Council has settled a number of outstanding accounts with a contractor that relate to the current and previous two financial years creating an overspend.

**5. Summary**

5.2 The overall forecast outturn position on the portfolio is a net underspend of £74,200 representing 0.41% of the total cash limited budget. Within this net position there are various other less significant under and overspendings as shown in Appendix A.

5.3 Since 2013/14 portfolio underspends have been retained in a portfolio specific earmarked reserve. This reserve is to be used initially to cover future year end overspendings, budget pressures, contingent items and spend to save schemes. Once these instances have been satisfied, the reserve may be used for other developments or initiatives. The portfolio holder is responsible for approving any releases from the earmarked reserve in consultation with the Director of Finance and Information Services & S151 Officer.

5.4 The following applications have been approved from the portfolio reserve in the current year since the last report

	£
Partnership Information Governance Officer (1year)	50,000
Flagship- digital publication pilot scheme	15,000
Commercial activity capacity HRLP	63,000

5.5 To date the uncommitted balance on the reserve is £171,500. This will increase at year end by underspends on the portfolio.

**6. Capital Programme**

(Please read in conjunction with the attached Appendix B)

6.2 The capital programme 2016/17 to 2021/22 was approved at full council meeting on Tuesday 14<sup>th</sup> February 2017. It has been updated to reflect the new schemes, approved amendments, re-phasing of expenditure and the removal of completed schemes.

<b>6.3</b>	<b><u>Forecast Outturn 2016/17</u></b>	<b>£000's</b>	<b>£000's</b>
	Total Revised Budget 2016/17		10,192
	Actual Net Expenditure 1 Apr 2016 to 31 Dec 2016	3,300	

**THIS ITEM IS FOR INFORMATION ONLY**  
**(Please note that "Information Only" reports do not**  
**require Equality Impact Assessments, Legal or**  
**Finance Comments as no decision is being taken)**

Forecast Net Expenditure 1 Jan 2016 to 31 Mar 2017      6,892

Total Forecast Expenditure 2016/17      10,192

**Forecast Variance - (Under) / Overspend**      (0)

6.4 The additions to the capital programme since the start of the financial year have been as follows;

	<b>£000's</b>
Carnegie Library refurbishment within Landlords Maintenance (item 2)	113
Additional funding for Channel Shift (item 30) (RCCO)	62
Additional funding for the Letting of Brunel Wing (RCCO) (item 14)	40
Additional funding for Landlord's maintenance (item 2)	516
Additional funding for IS Road Map (item 11) (RCCO)	105
Additional funding for Working Anywhere (item 17)	9
Additional funding for EBS Hardware Configuration (item 29)	50

6.5 The forecast outturn for the portfolio capital programme compared to the approved budget is a net breakeven position.

6.6 The following schemes have been added as part of the 2017/18 budget approved by Full Council on the 14<sup>th</sup> February 2017.

6.7 Item 5 - Port Leased Plant and Equipment - MMD Crane, approved £3,675,000

6.8 Item 34 - Council Chamber Modernisation - approved £150,000

6.9 Item 35 - Utilities and Energy Management approved £1,031,100

The scheme identifies engineering works which will enable Property and Housing Services to improve utility/energy management and reduce energy use by c£145,000 per annum. It is also estimated that the City Council's carbon footprint will reduce and lead to savings of £1,500 per annum from the Carbon Reduction Commitment.

7.0 Item 36 - Investment in Solar PV Cells - approved £4,300,000

Installation of solar technology at various PCC owned properties to generate a sustainable income for the Council over the next 20 years from the Feed in Tariff subsidy, sale of power and savings on buildings' power consumption.

7.1 Item 37 - Isambard Brunel Car Park Lift Refurbishment - approved £240,000

Refurbishment of 2 lifts within Isambard Brunel Car Park.

**THIS ITEM IS FOR INFORMATION ONLY**  
**(Please note that "Information Only" reports do not require Equality Impact Assessments, Legal or Finance Comments as no decision is being taken)**

.....  
Signed Director of Finance and Information Services

**Appendices:**

- A Revenue Outturn Statement**
- B Capital Monitoring Statement**

**Background list of documents: Section 100D of the Local Government Act 1972**

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

<b>Title of document</b>	<b>Location</b>
Service Budget Monitoring files	CRS Accountancy team